

**MILLWOOD VILLAGE ARCHITECTURAL MODIFICATION FORM**

Please complete this Architectural (ACC) request form and attach a diagram of your intended improvement in detail including material, height, color, placement of improvement and accompanying equipment (if applicable) and return to ACC Chairperson's email. You will receive a written response to your request within 30 days of receipt of your submission. For your protection, inquire with the city / county about permit requirements involving any property improvements.

Name: \_\_\_\_\_

Address: \_\_\_\_\_ LOT# \_\_\_\_\_

Contact Number: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**DESCRIPTION OF IMPROVEMENT: Attach diagrams and surveys including scope of work, materials and color choices if applicable.**

---

---

---

---

---

---

---

---

**AGREEMENT:**

I certify that all information and materials submitted in this application are true and correct. I understand and agree that no work may be performed prior to or in deviation from the terms of a written approval letter submitted by the ACC. I agree to be bound by the ACC Rules and Standards.

According to the Bylaws and upon the completion of my request, I am aware that a re- inspection will be conducted. Should I alter or change this agreement without the board/ACC approval I (the) homeowner will be required to correct the issue and/or subject to a \$1,000.00 fine and/or a lien placed on the resident's property.

Homeowner's Signature \_\_\_\_\_

Date submitted: \_\_\_\_/\_\_\_\_/\_\_\_\_

**STATUS OF VARIANCE REQUEST:**

- APPROVED** (pending conditions listed below)
- DISAPPROVED** (due to reasons listed below)
- ADDITIONAL INFORMATION REQUIRED** (as listed below)

Comments:

---

---

---

---

Date: \_\_\_\_\_

**Please Email to:**

[MillwoodACC@yahoo.com](mailto:MillwoodACC@yahoo.com)

You may drop off physical copy to:

Masters Clubhouse Monday thru Friday 9-2pm

at 8700 Pavillion Way.

For additional questions call: Crystal Littlefield 727-330-1322